

**Presbytery of Detroit**  
**Minutes of the Stated Meeting**  
**May 24, 2022**

The Presbytery of Detroit convened with prayer and a land acknowledgment in a stated meeting at 4:01pm at Grosse Ile Presbyterian Church. The meeting was moderated by Rev. Jasmine Smart. Stated Clerk Rev. Marianne Grano served as recording secretary.

The Moderator declared the presence of a quorum.

The Moderator appointed Elder Bob Beck Assistant to the Stated Clerk.

The Moderator welcomed all new ministers and commissioners.

Rev. Phil Reed welcomed the Presbytery on behalf of the host church.

Upon motion of Rev. Flo Barbee-Watkins, Presbytery approved the following as Omnibus #1:

- Excuse all continuing minister and elder members of Presbytery who have asked to be excused.
- Seat all eligible corresponding members.
- Approve the minutes of the February 26, 2022 meeting as presented.

The vote by secret electronic ballot was tallied as followed:

Yes: 36

No: 1

Motion carried.

Upon motion of Elder Lon Kuehn, Presbytery approved the docket with the addition of ten minutes for a motion to dissolve the call of the Rev. Flo Barbee-Watkins. Following discussion, motion carried by unanimous consent.

Upon motion of Elder Lon Kuehn, Presbytery approve the special standing rules for hybrid meetings by common consent.

The Stated Clerk presented hybrid meeting instructions.

**Report from the Administrative Commission for Detroit-Westminster:** On behalf of the Commission, Elder Martha Blenman reported that an Interim Executive Director, Adam Delezenne, had been hired, and that the AC was at work searching for a permanent Director. Elder Blenman also mentioned the motion to be brought under Trustees, supported by the Administrative Commission.

**Report from the Administrative Commission for Detroit-Trumbull:** Elder Diane Agnew reported that the Administrative Commission had completed its work, transferred the membership

of Trumbull Avenue, and celebrated its life. Upon motion of the Administrative Commission for Detroit-Trumbull. On behalf of the Committee, Elder Agnew moved:

That the Administrative Commission for Trumbull Avenue Presbyterian Church be dissolved pending transfer of the remaining funds and records, as outlined in Paper A-5. (**Appendix A**).

The vote by secret electronic ballot was tallied as followed:

Yes: 42

No: 1

Motion carried.

**Report from Rev. Garrett Mostowski, Synod of the Covenant Commissioner, and Rev. Chip Hardwick, Interim Synod Executive, presented jointly:** Rev. Hardwick reported that the Synod was holding a monthly preaching workshop and that the Synod was seeking a Coordinator for Synod Communities of Color. Rev. Mostowski reported that Rev. Hardwick had been elected the permanent Synod Executive.

**Report from Presbyterian Villages of Michigan:** Roger Myers reported regarding the history of Presbyterian Villages of Michigan (PVM) from 1945 onward, to twelve locations currently in Michigan. Mr. Myers reported that members of Brighton Presbyterian Church, as an act of service, made phone calls to residents of PVM during the height of the pandemic. Mr. Myers reported that most people would prefer to stay in their own homes and communities, and home and community-based services, including technology, would be a big part of the future. Mr. Myers reminded the Presbytery that it had a covenant with PVM.

**Associate Executive Presbyter's Report:** Elder Charon Barconey reported that Rev. Isaac Chung would share his story. Rev. Chung had served White Lake Presbyterian Church and Lake Shore Presbyterian Church of St. Clair Shores. Rev. Chung and his family would be traveling overseas to work with Antioch Missionaries International. The Presbytery prayed for Rev. Chung and his family, asking for God's presence and protection.

**Transitional General Presbyter's Report:** Rev. Floretta Barbee-Watkins shared that twenty-nine years ago, she had vowed to seek to serve the people with "energy, intelligence, imagination, and love." As she moved on to her new call as Lead Presbyter of the Presbytery of the James, she shared that she was confident that the Presbytery would move forward with grace, love, and resilience. She shared the words of Ephesians, praying that the Presbytery would "know the love of God that surpasses knowledge, that you would be filled with the fullness of God."

**Worship:** The assembly celebrated worship. Rev. Jasmine Smart, Elder Kevin Smith, and Rev. Kara Hildebrandt assisted in leading worship. Rev. Smart and Elder Smith preached on Hebrews 11:1-3, encouraging the Presbytery to move from Lament Into Hope, which would be the upcoming theme of the General Assembly. Rev. Smart shared her story of learning faith from her grandmother and family, growing in her understanding of the sin of racism, and growing in her

faith and trust in God. Elder Smith shared his story of being called first to youth ministry, then to greater ministry in his home congregation, then to greater ministry in the Presbytery, and the church's acceptance and love. The General Assembly commissioners, Stephen Benton, Bethany Peerbolte, Mary Lloyd, Charles Sadler, Daryl Taylor, Jasmine Smart, and Youth Advisory Delegate Layla Humphreys were commissioned, as well as the Presbytery staff and Rev. Jenny Saperstein, who would be preaching.

**Retirements:** Rev. Melissa Allison reported on behalf of the Committee on Ministry regarding the retirements of three ministers.

Elder Bruce Rike shared that Rev. Phil Reed had been Pastor of Grosse Ile Presbyterian Church for about 20% of the existence of the congregation. He had conducted 125 memorial services for Grosse Ile's members. He had led thousands of groups including Session and committees. His absence would be dearly felt. However, Rev. Reed had taught the congregation to use change as a springboard to a better future. He had helped the church to know and believe that its strength was in its members, Session, and mission. Elder Rike was thankful however that retirement would mean the ability to enjoy special times with Rev. Reed as a friend.

Elder Tyrone Scott shared that Rev. Rafael Francis was the hardest working pastor Elder Scott had ever known. Rev. Francis not only worked in the traditional roles of ministry, but also worked from sunup to sundown, caring for the church building, planting flowers, and helping Trinity find the hope to carry on the work of ministry. Elder Scott said the church would be better and stronger because of Rev. Francis. Elder Beeman shared that Rev. Francis had been through many joys and challenges with the congregation. Elder Beeman presented Rev. Francis with an award from the congregation.

Elder Curtis Williams shared that Elder Williams could feel the love in the room. Elder Williams shared that Rev. Opelton Parker led a Bible-driven church. Rev. Parker had done wonderful things for the congregation. After pulpit supply for many years, Rev. Parker helped the church get back on its feet. Rev. Parker and his wife had served as such a team that Elder Williams was experiencing separation anxiety, but that both Jesus and Rev. Parker would continue to be Elder Williams's friends, because of the ministry of Rev. Parker.

The Moderator shared that there had been a shooting at Robb Elementary School in Uvalde, Texas, killing children as well as adults. The Presbytery observed a time of silence followed by prayer of lament and intercession.

The Presbytery observed a recess for dinner.

The Clerk gave hybrid meeting instructions.

**Treasurer's Report:** Treasurer Mike Gaubatz presented the report. **Appendix B.** The Treasurer reported that the Presbytery had a slight deficit as would be expected at the time of the year, and that the Presbytery audit was underway.

**Trustees' Report:** Rev. Kara Hildebrandt reported on behalf of the Trustees. **Appendix C.**

On behalf of the Trustees, Rev. Hildebrandt moved to approve the sale of the property of the Westminster Presbyterian Church of Detroit (consisting of a residential house in Roscommon, Michigan) at 104 S. Fifth Street, and legally described as:

Lots 6 and 7 Block 24, Village of Roscommon.  
Parcel ID # 055-724-006-0000.

with final approval of the contract and sale price at fair market value to be determined by Trustees.  
The vote by secret electronic ballot was tallied as followed:

Yes: 74  
No: 1

Motion carried.

On behalf of the Trustees, Rev. Hildebrandt moved to approve the sale of the property of the Royal Oak Presbyterian Church (consisting of a parking lot) legally described as:

The land situated in the City of Royal Oak, County of Oakland, State of Michigan, and described as follows:

Part of Lot 70 described as commencing at the Northwest corner of said Lot 70, thence North 68 degrees 30 minutes 60 seconds, East 23.85 feet along the North line of said Lot 70; thence South 35 degrees 49 minutes 40 seconds West 113.13 feet more or less to the Northeasterly along said Northeasterly line of Hendrie Boulevard 79.65 feet more or less; thence North 36 degrees 49 minutes 40 seconds East 116.57 feet more or less to the point of beginning, of Hendrie Boulevard Subdivision as recorded in Liber 7 of plats, page 30 of Oakland County records.

Parcel C:

Part of lot 70 described as beginning at the Northwest corner of said lot 70, thence North 88 degrees 30 minutes 00 seconds East 233.65 feet along the North line of said lot 70, thence South 35 degrees 49 minutes 40 seconds West 146.21 feet more or less to the Northeasterly line of Hendrie Boulevard (variable width), thence Northwesterly along said Northeasterly line of Hendrie Boulevard 155.95 feet more or less to the point of beginning, of Hendrie Boulevard subdivision as recorded in in Liber 7 of plats, page 30 of Oakland County records.

with final approval of the contract and sale price at fair market value to be determined by Trustees.

The vote by secret electronic ballot was tallied as followed:

Yes: 81  
No: 1

Motion carried.

On behalf of the Trustees, Rev. Hildebrandt moved to approve the sale of the property of Saline-First (consisting of two parking lots) legally described as:

Lot 8 of Assessor's Plat No. 6

Lot 9 of Assessor's Plat No. 6 Exemption 211.7' South

The South 50 feet of Lot No. 10 of Assessor's Plat 6 And

Tax ID No. 18-18-01-107-05

Pending approval of the sale by the Committee on Ministry, and with final approval of the contract and sale price at fair market value to be determined by Trustees.

The vote by secret electronic ballot was tallied as followed:

Yes: 80

No: 2

Motion carried.

On behalf of the Trustees, Rev. Hildebrandt moved to approve the sale of the property of the South Lyon Presbyterian Church (consisting of a manse and a vacant lot) legally described as:

PARCEL 2: Tax id: 22-20-361-025

PARCEL 3: Tax id: 21-20-361-026

Pending review and receipt of appropriate documents by Trustees, with final approval of the contract and sale price at fair market value to be determined by Trustees.

The vote by secret electronic ballot was tallied as followed:

Yes: 88

No: 0

Motion carried.

**Report of the Committee on Nominations:** Elder Rosy Latimore presented for the Committee on Nominations. On behalf of the Committee, Elder Latimore nominated Rev. Barbara Swartzel—Detroit, Hope for Congregational Development and Transformation for the class of 2023, and nominated Sandy Jensen—Berkley, Greenfield for Chair of Mission Interpretation Ministry Team and Class of '24 for that Team.

Rev. Neeta Nichols raised a parliamentary inquiry regarding someone not ordained as a ruling elder serving as Chair of Mission Interpretation Ministry Team, and Elder Latimore reported that the Bylaws did not prohibit this action.

Elder Latimore moved during nominations from the floor that Rev. Alexander Haynes be elected to Committee on Preparation for Ministry Class of 2024, and the motion was seconded.

Rev. Beth Delaney raised a point of order that the Bylaws did prohibit a person not ordained as a ruling or teaching elder from serving as Chair.

Rev. Delaney moved to amend the motion to remove Ms. Jensen's nomination as Chair. The motion carried by common consent.

The vote by secret electronic ballot was tallied as followed:

Yes: 79

No: 0

Motion carried.

**Coordinating Cabinet:** Elder Dave Bunch reported for the Coordinating Cabinet. **Appendix D.**

On behalf of Operations, Elder Lewand moved to dissolve the call of Rev. Dr. Floretta Barbee-Watkins as Transitional General Presbyter of the Presbytery of Detroit, effective immediately, and transfer her status to Member at Large. During debate, a point of order was raised by Rev. Barbee-Watkins that comments should be either for or against the motion. The point of order was sustained.

Rev. Kelsey moved to amend the motion by striking "to dissolve the call" and insert "to receive the resignation."

Rev. Kelsey moved to extend the time for debate on the motion to amend by five minutes. The vote by secret electronic ballot on the motion to extend the time for debate by five minutes was tallied as followed:

Yes: 69

No: 7

Motion carried by the required two-thirds.

Following extensive discussion involving the letter of resignation, the question of severance, and whether the position was a contract or called position, the vote by secret electronic ballot to amend the motion by striking "to dissolve the call" and insert "to receive the resignation" was tallied as followed:

Yes: 57

No: 26

Motion carried.

The vote by secret electronic ballot on the main motion to receive the resignation of Rev. Dr. Floretta Barbee-Watkins as Transitional General Presbyter of the Presbytery of Detroit, effective immediately, and transfer her status to Member at Large was tallied as followed:

Yes: 74  
No: 5

On behalf of Cabinet, Elder Bunch moved to approve the location of the September 27th, 2022 4:00PM Presbytery meeting as Detroit-Westminster. Following discussion, the vote by secret electronic ballot was tallied as followed:

Yes: 72  
No: 0

Motion carried.

On behalf of Cabinet, Elder Bunch moved to amend the Presbytery Bylaws Article IX. Pastoral Committees and Teams, Section 3) Leadership Equipping Team by striking “d) Shall maintain oversight of the worship life of the Presbytery, to include (but not be limited to) preparing worship at all Presbytery meetings.” and insert it in Article IV. Officers, Section 4) Moderator, as b), and renumber b) to c); and also insert it in Section 5) Vice Moderator, as b) and renumber b) to c).

The vote by secret electronic ballot was tallied as followed:

Yes: 77  
No: 0

Motion carried by the required two-thirds.

On behalf of Cabinet, Elder Bunch moved to amend the Presbytery Bylaws, Article IV. Officers, Section 4) Moderator b) and Section 5) Vice Moderator b) to add “in collaboration with Planning and Visioning” at the end of the sentence.

The vote by secret electronic ballot was tallied as followed:

Yes: 77  
No: 2

Motion carried by the required two-thirds.

On behalf of Planning and Visioning, Elder Lewis moved to reinstate a brief survey at the end of each Presbytery meeting to capture feedback concerning the meeting. The vote by secret electronic ballot was tallied as followed:

Yes: 64  
No: 9

Motion carried.

On behalf of Social Justice Ministry Team and Cabinet, Elder Bunch moved to approve the distribution of the Ranney-Balch funds according to the Social Justice Ministry Team's recommendation. **Appendix E**. The vote by secret electronic ballot was tallied as followed:

Yes: 74  
No: 1

Motion carried.

Unah Matu-Ngare reported as Hunger Action Coordinator and introduced Nicole Schmidt of Bread For the Word. Ms. Schmidt reported regarding how congregations could assist Bread for the World on their letter-writing campaign to end world hunger.

Rev. Laura Kelsey reported for Congregational Development and Transformation regarding the Vital Congregations Initiative which a number of churches had signed onto.

On behalf of Cabinet, Elder Bunch moved to approve the job description for the Transitional General Presbyter. **Appendix F**.

Elder Lewis moved to refer the motion to Operations Ministry Team in conjunction with Strategic Planning. After discussion, the vote by secret electronic ballot was tallied as followed:

Yes: 72  
No: 2

Motion carried.

On behalf of the Operations Ministry Team, Elder Lewand moved to amend the 2022 budget to increase the Operations budget \$3k as a budget overrun for temporary administrative assistance in 75 hours of data entry, to be hired through a temporary hiring agency.

After discussion, the vote by secret electronic ballot was tallied as followed:

Yes: 66  
No: 8

Motion carried.

Rev. Kelsey moved to extend the time for the Cabinet report by three minutes. Motion carried by common consent.

**Strategic Planning Committee:** Rev. Kara Hildebrandt reported for the Committee that Strategic Planning Committee was holding listening sessions regarding the mission and vision of the Presbytery.

**Committee on Preparation for Ministry (“CPM”):** Elder Marilyn Thibodeau reported for the Committee. **Appendix G.**

**Committee on Ministry:** Rev. Melissa Allison reported for the Committee. **Appendix H.**

By unanimous consent, Presbytery approved the following calls and contracts:

- Approve the Part-Time Interim contract between First Presbyterian Church Port Huron and Rev. Roxie Davis. Terms of Call: 18 hours per week. Annual Compensation: \$27,966, Medical Deducible \$2,000, Continuing Education, \$2,000, Professional Expenses \$2,000. Total Cost to the Church \$33,966. 6 weeks vacation including 6 Sundays, 2 weeks study leave including 23 Sundays. The church will pay for and allow time for the pastor to attend a Pastors in Transition workshop.
- Approve the Interim contract between Southminster Presbyterian Church and Rev. Beth Delaney.
- Approve the Stated Supply Associate Contract between Fort Gratiot-Lakeshore and Rev. Diane Oswald. Terms of call: 2 hours per week. Annual Compensation : \$3,120 plus \$150 for each Sunday the Stated Supply, Associate Pastor preaches / leads worship. Total cost to church: \$5,670.00. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays.
- Approve the Stated Supply contract between Fort Gratiot-Lakeshore and Rev. William Davis. Terms of call: 8 hours per week, Preach every 3 weeks. Annual compensation \$13,873.00, \$2,850 medical deductible or contribution to flexible spending account. Total cost to church \$16,723.00. 7 weeks vacation including 7 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow pastor to attend the Pastor’s in Transition Workshop.
- Approve the Stated Supply contract between South Lyon Presbyterian Church and Rev. Linda Anderson. Terms of Call: 20 hours per week. Annual compensation: \$36,327, professional expenses \$750. Total cost to church \$37,077. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church will pay for and allow pastor to attend the Pastors in Transition Workshop.
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Julie Madden. No compensation
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Ted Thode. No Compensation

- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Kathryn Thoreson. No Compensation
- Approve the Stated Supply Contract between Rev. Rufus Hatcher and Trinity Community Church pending change to a newly formatted form. Terms of Call: 15 hours per week the first, third, and fifth week of each month. Annual compensation: \$24, 564, Medical deductible \$1,100, Professional expenses \$1,100. Total cost to church \$29,939. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow Pastor to attend the Pastors in Transition Workshop.
- Approve the Parish Associate Contract between Rev. Jill Mills and Northside Presbyterian Church, Ann Arbor. Terms of call: 7 hours per month with no compensation. Pulpit Supply and moderator fees will be paid for pulpit supply opportunities as well as coverage for the maternity leave of Pastor Jenny Saperstein.
- Approve the Parish Associate contract between Grosse Pointe Memorial Church and Rev. Susan d'Olive Mozena. Terms of Call: 3 hours per week. Annual compensation \$4,761, reimbursements not to exceed \$500 for materials and books. No vacation and study leave.
- Approve the Stated Supply Contract between Rev Barb Swartzel and Hope Presbyterian Church. Terms of Call: 15 hours per week. Annual Compensation: \$16,673, Expenses: \$3,769, long-term care insurance \$1,180. Total cost to church \$21,622. Vacation 4 weeks including 4 Sundays, 2 weeks Study leave including 2 Sundays. Church will allow and pay for pastor to attend a pastors in transition workshop.
- Approve the Assistant Pastor Contract between Rev. Moon and The Korean Presbyterian Church. Rev. Moon will be required to be ordained into the PCUSA with the requirement of completing coursework in Presbyterian Polity, Reformed Theology, and Reformed Worship and Sacrament, and to take Ordination Exams. Rev. Moon must begin the process withing six months.

By unanimous consent, Presbytery approved the following commissioning:

- Approve the CRE contract and commission CRE Nancy Bass at Celtic Cross Presbyterian Church. Terms of Call: 25 hours per week. Annual compensation \$29,504. Medical \$11,986.08, dental \$495.12. Study allowance \$1,000, Professional expenses \$1,500. Total cost to church \$44,486.08. 4 weeks vacation including 4 Sundays. 2 weeks study leave including 2 Sundays. Church to pay for and allow CRE to attend Pastors in Transition Workshop.

The Vice-Moderator Elder Smith asked the required questions of the Presbytery, including the constitutional questions asked of elders, and prayed for CRE Bass.

By unanimous consent, Presbytery approved the Call of the Rev. Edwin Estevez. Terms of Call: 40 hours per week. Annual compensation \$80,000. Medical \$1200, Study allowance \$1,000, Professional expenses \$2200. Total cost to church \$120,120. 4 weeks vacation including 4

Sundays. 2 weeks study leave including 2 Sundays. Church to pay for and allow CRE to attend Pastors in Transition Workshop.

By unanimous consent, Presbytery approved the Installation Commission for the Rev Edwin Estevez as Associate Pastor at Kirk in the Hills. Commission consists of: Rev Neeta Nichols, Rev Angela Ryo, Rev Keith Provost, Adam Delezene, Charon Barconey, and Ruth Reading. Vice-Moderator Kevin Smith will preside.

By unanimous consent, Presbytery approved the Installation Commission for the Rev. Jeff Lincione as Pastor / Head of Staff at Grosse Pointe Memorial Church. Commission consisted of Rev Marianne Grano, Rev Sarah Godbehere, Stefanie Lewis, and John Lovegrin.

By unanimous consent, Presbytery approved the following:

- Clarify the previous action of the presbytery and grant the Administrative Commission of Joslyn Presbyterian Church original jurisdiction.
- Clarify the previous action of the presbytery and grant the Administrative Commission of Littlefield Presbyterian Church original jurisdiction.

Rev. Melissa Allison moved the addition of Rev. Edwin Estevez to the Administrative Commission for Detroit-Westminster. Presbytery approved the motion by common consent.

By unanimous consent, Presbytery approved the following retirements:

- Upon request of the congregation at Grosse Isle Presbyterian Church as voted on at the Congregational meeting on November 14th, 2021 to recommend the honorable retirement of Rev. Dr. Phillip Reed effective May 31st, 2022.
- Acknowledge the retirement of Rev. Oppleton Parker, Broadstreet—Detroit.
- Acknowledge the retirement of Rev Rafael Francis, Trinity—Detroit.

**Stated Clerk's Report:** The Clerk's Report was presented. **Appendix I.** By unanimous consent, Presbytery approved the following as Omnibus #2:

1. Approve the reports of the following Administrative Commissions (**Appendix J**):

Interim Report of the Administrative Commission for Westminster Detroit

Interim Report of the Administrative Commission for St. John's Detroit

Interim Report of the Administrative Commission for Dearborn-Littlefield

Interim Report of the Administrative Commission for Pontiac-Joslyn

Report of the Administrative Commission for the Installation of Edwin Estevez

Report of the Administrative Commission for the Installation of Jeffrey Lincione

2. REVIEW OF RECORDS: Approve the following results of the Review of Records, following completion of a Financial Review:

**Approved Without Exceptions:**

Berkley-Greenfield

Berkley- Drayton

3. To dissolve the Resource Center in its current state, donate appropriate materials to ETS and other institutions, and retain some materials for a smaller Presbytery Educational Library.

Elder Smith moved to refer the review and approval of the minutes to the Coordinating Cabinet and the motion was seconded. Motion carried by unanimous consent.

**Report of the Administrative Commission for Covenant-Southfield:** Rev. Clise reported for the Commission. **Appendix I.** On behalf of the Commission, Rev. Kent Clise presented a video reporting on the history of Southfield-Covenant. Rev. Clise reported that the Southfield congregation had been worshipping since 1850, and began as an immigrant congregation. The congregation was very committed to mission, with members serving overseas in mission.

Redford Avenue Presbyterian Church was founded in 1906. Redford experienced a fire in 1945, which allowed the congregation and community to build a new church building. The church building had beautiful stained glass windows telling the story of Scripture, including a rose window celebrating the Spirit of Christ. At one time, the membership numbered over 3600.

The closing worship service was a celebratory service led by Rev. Renee Roederer and Rev. Jasmine Smart.

The voting software then experienced failure and the body, by common consent, elected Elder Nancy Morrison and Elder Bob Beck tellers of in-person voting.

On behalf of the Commission, Rev. Clise moved:

1. Under advisement of the Stated Clerk of the Presbytery of Detroit, the Administrative Commission of Covenant Presbyterian Church (AC) moves the Presbytery amend the charge of the Administrative Commission by adding:

“When dissolution has been discerned as the way forward, to take all necessary steps proper to dissolve the congregation, including:

- a. assisting in the preservation and distribution of records,
- b. overseeing the transfer of the membership to other congregations,
- c. filing appropriate paperwork with the State of Michigan,
- d. bringing a recommendation to Presbytery as to the distribution of Covenant's funds and other assets.”

Rev. Jusino moved to divide the question by voting separately on item (d). Following discussion, the motion carried. The vote, by show of hands and secret electronic poll, was 37-36.

Under advisement of the Stated Clerk of the Presbytery of Detroit, the Administrative Commission of Covenant Presbyterian Church (AC) moved the Presbytery amend the charge of the

Administrative Commission by adding:

“When dissolution has been discerned as the way forward, to take all necessary steps proper to dissolve the congregation, including:

- a. assisting in the preservation and distribution of records,
- b. overseeing the transfer of the membership to other congregations,
- c. filing appropriate paperwork with the State of Michigan.”

Motion carried.

Under advisement of the Stated Clerk of the Presbytery of Detroit, the Administrative Commission of Covenant Presbyterian Church (AC) moves the Presbytery amend the charge of the Administrative Commission by adding:

“d. bringing a recommendation to Presbytery as to the distribution of Covenant's funds and other assets.”

After discussion, motion carried, by a combined vote of secret electronic ballot and show of hands, 59-25.

2. On behalf of the Administrative Commission of Covenant Presbyterian Church (AC), Rev. Clise moved to approve the plan for distribution of funds after all debts have been settled (**Appendix K**) pending approval of the Committee on Ministry and the Board of Trustees.

Rev. Kelsey Motion to insert “and Southfield” after “Detroit” in paragraph 2 of Appendix 1 to the Administrative Commission recommendation regarding the distribution of funds. After discussion, the motion carried 62-7.

After discussion, the main motion as revised carried, by a combined vote of secret electronic ballot and show of hands, 65-8.

3. Develop a thorough equipping and training curriculum for ACs, including both Presbytery Stated Clerk and Presbytery Executive.

Motion carried unanimously.

**Report regarding the distribution of Barnabas-Grand River funds:** Elder Rosy Latimore reported on behalf of the committee created for that purpose that the final funds had been distributed according to the plan approved by the appropriate committee.

The Clerk reported that Presby-Lite would not be distributed immediately due to her vacation.

The Moderator read the provisions for calling a special Presbytery meeting.

The meeting adjourned with a prayer of benediction at 9:17pm.

*Marianne J. Grano*

Marianne Grano, Stated Clerk

ATTACHMENT ONE: THE ROLL

APPENDICES:

Appendix A, Report of the Trumbull Avenue Presbyterian Church  
Appendix B, Treasurer's Report  
Appendix C, Trustees' Report  
Appendix D, Coordinating Cabinet Report  
Appendix E, Ranney-Balch Distribution  
Appendix F, Transitional General Presbyter Job Description  
Appendix G, Committee on Preparation for Ministry Report  
Appendix H, Committee on Ministry Report  
Appendix I, Stated Clerk's Report  
Appendix J, Administrative Commission Reports  
Appendix K, Southfield-Covenant Administrative Commission Report

**5.24.22 PRESBYTERY MEETING ROLL**

<b>POD STAFF</b>	
Tanya	Kudla
Sarah	Leight
Unah	Matu-Ngare
<b>COORDINATING CABINET</b>	
Melissa	Alison
Dave	Bunch
Adam	Delezenne
Michael	Gaubatz
Rosy	Latimore
Suzanne	Lewand
Stefanie	Lewis
Mary	Lloyd
Charles J	Sadler
Jasmine	Smart
Kevin	Smith
Chip	Tallinger
Marilyn	Thibodeau
<b>CORRESPONDING MEMBER</b>	
Adrienne	Adams
Martha	Blenman
Jeanne	Gay
Chip	Hardwick
Layla	Humphreys
Nancy	Kaatz
Andrew	Nam
<b>CRE</b>	
Dyche	Anderson
Joshua	Archey
Robert	Beck
MaryAnn	Brantley
Waverlyn	Burdell
Dennis	Delezenne
Gloria	Dukes
Louis	Fisher
Mary	Gholz
Sandra	Karam
Lon	Kuehn
Linda	Layne

**CRE cont.**

Jim	Meinershagen
Sharon	Osmond
Banyuga	Pefok
Tyrone	Scott
Bob	Tallinger
Kay	Tuttle
Tom	Weaver
David	Young
Jennie	Macy
<b>TEACHING ELDER</b>	
Nathan	Achterhof
Bob	Agnew
Samuel	An
Linda A	Anderson
Ashley	Ashley
Floretta	Barbee-Watkins
Charon	Barconey
Nancy	Bass
Michael	Beckman
Megan	Berry
Gregory	Bryant
Emily	Campbell
Joelly	Chiangong
Isaac	Chung
Kent	Clise
Linda	Cochran
Beth	Delaney
Julie	Delezenne
Gretchen	Denton
Anders	Edstrom
James	Faile
Raphael	Francis
Sarah	Godbehere
Marianne	Grano
Adam	Grosch
Christina	Hallam
Rufus	Hatcher
Richard	Henderson
Ruthanne	Herrington
Kara	Hildebrandt
Patricia	Jacobs
Michelle	James
Kevin	Johnson
Caleb	Jones

<b>TEACHING ELDER cont.</b>	
John	Judson
Rev. Eddie	Jusino
Kenneth	Kaibel
Laura	Kelsey
Hae	Kim
Edward	Koster
Ben	Larson-Wolbrink
Esther	Lee
Debbie	Lennis
Jeff	Lincicome
Sarah	Logemann
Kathleen	Mackie
Tim	Marvil
Theda	McBryde
Barb	McRea
Daniel	Michalek
Scott	Miller
Jill	Mills
Sharon	Mook
Garrett	Mostowski
Neeta	Nichols
Emma	Nickel
Matthew	Nickel
Thomas	Oxtoby
Opelton	Parker
Bethany	Peerbolte
Richard	Peters
Teresa	Peterson
Mark	Phillips
Scott	Phillips
Joel	Puntigam
Philip	Reed
Amy	Ruhf-Brien
Jim	Russell
Bre	Ryan
Charles	Sadler
Jay	Sanderford
Jenny	Saperstein
Anne	Schaefer
Lauren	Scribner
Jacqueline	Spycher
Karen	Stunkel
paul	stunkel
Barbara	Swartzel
Hotek	Tan

Mark	Turner
Curtis	Williams
Dana	Wilmot
<b>OTHER</b>	
Diane	Brasie
Robyn	Hudgins
Joelle	Jarrait
Kim	McDonald
Elizabeth	Ngare
Timothy	Ngare
Margurite	Reed
Gregory	Sykes

**Final Report of the Administrative Commission for  
Trumbull Avenue Presbyterian Church  
to the Presbytery of Detroit  
May 24, 2022**

The Administrative Commission for the Trumbull Avenue Presbyterian Church was elected by the Presbytery of Detroit on July 13, 2021. The AC was tasked with helping the church discern how to conclude its ministry as a congregation and to assist them in taking the necessary steps toward dissolution.

On February 26, 2022, upon the recommendation of the Administrative Commission, the Presbytery of Detroit took action to formally dissolve the congregation.

A Service of Dissolution was held on May 21, 2022 signifying the end of Trumbull Avenue's 141 year ministry in the Presbytery of Detroit.

In the next 60 days, the Administrative Commission will pay any outstanding bills and will send the records of Trumbull Avenue to the Presbyterian Historical Society in Philadelphia. The remaining funds (approximately \$4,500) will be given to the Presbytery of Detroit to be used at the direction of the Planning & Visioning Team. At the conclusion of these tasks, we will provided the Stated Clerk with the minutes of our work.

***Therefore, we move that the Administrative Commission for Trumbull Avenue Presbyterian Church be dissolved pending transfer of the remaining funds and records.***

It has been an honor to walk with the members of Trumbull Avenue and we continue to give thanks for their ministry over the last three centuries.

In Gratitude to God,

Members of the Administrative Commission

Ruling Elder Diane Agnew

The Rev. Eddie Jusino

Ruling Elder Pamela Walker-Dawson

The Presbytery of Detroit  
Statement of Revenues and Expenditures  
From 1/1/2022 through 4/30/2022

*100 - Operating Fund  
(In Whole Numbers)*

	<u>This Month</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Annual Budget</u>	<u>Percent of Total</u> <u>Budget Remaining</u>
<b>67% of the year remains</b>				
<b>Revenue</b>				
Shared Mission	11,268	24,843	140,000	82 %
Per Capita	16,163	72,131	382,298	81 %
Investments (Fund 200)	10,948	48,107	155,245	69 %
Joy & McKay Endowments	19,619	75,927	186,596	59 %
Social Justice	0	0	6,300	100 %
Other	0	0	0	
<b>Total Revenue</b>	<u>57,998</u>	<u>221,008</u>	<u>870,439</u>	<u>75%</u>
<b>Expense</b>				
Committee on Ministry	0	0	14,600	100 %
Preparation for Ministry	0	0	4,000	100 %
Trustees	6,128	37,515	141,383	73 %
Presbytery Operations	41,017	158,253	530,616	70 %
Congregation Develop't & Transform'n	4,150	7,675	9,000	15 %
Social Justice	4,200	15,100	30,000	50 %
Mission Interpretation	5,000	5,000	46,500	89 %
Leadership Equipping Ministry Team	0	0	25,300	100 %
New Church Dev/Redevelopment	0	15,000	15,000	0 %
Multicultural Ministry Team	0	0	6,200	100 %
Planning & Visioning	0	400	21,000	98 %
Coordinating Cabinet	0	600	11,700	95 %
Anti-Racism Committee	0	0	23,000	
<b>Total Expense</b>	<u>60,495</u>	<u>239,543</u>	<u>878,299</u>	<u>73 %</u>
<b>Revenues Over (Under) Expenditures</b>	<u>(2,497)</u>	<u>(18,535)</u>	<u>(7,860)</u>	

*Total Shared Mission Received YTD:*  
*Total Shared Mission Spending YTD:*

*24,843*  
*42,775*

## APPENDIX C

### Presbytery of Detroit Report of the Trustees May 24, 2022

The Trustees recommend that Presbytery:

1. Approve the sale of the property of the Westminster Presbyterian Church of Detroit (consisting of a residential house in Roscommon, Michigan) at 104 S. Fifth Street, and legally described as:

Lots 6 and 7 Block 24, Village of Roscommon.  
Parcel ID # 055-724-006-0000.

with final approval of the contract and sale price at fair market value to be determined by Trustees.

2. Approve the sale of the property of the Royal Oak Presbyterian Church (consisting of a parking lot) legally described as:

The land situated in the City of Royal Oak, County of Oakland, State of Michigan, and described as follows:

Part of Lot 70 described as commencing at the Northwest corner of said Lot 70, thence North 68 degrees 30 minutes 60 seconds, East 23.85 feet along the North line of said Lot 70; thence South 35 degrees 49 minutes 40 seconds West 113.13 feet more or less to the Northeasterly along said Northeasterly line of Hendrie Boulevard 79.65 feet more or less; thence North 36 degrees 49 minutes 40 seconds East 116.57 feet more or less to the point of beginning, of Hendrie Boulevard Subdivision as recorded in Liber 7 of plats, page 30 of Oakland County records.

Parcel C:

Part of lot 70 described as beginning at the Northwest corner of said lot 70, thence North 88 degrees 30 minutes 00 seconds East 233.65 feet along the North line of said lot 70, thence South 35 degrees 49 minutes 40 seconds West 146.21 feet more or less to the Northeasterly line of Hendrie Boulevard (variable width), thence Northwesterly along said Northeasterly line of Hendrie Boulevard 155.95 feet more or less to the point of beginning, of Hendrie Boulevard subdivision as recorded in in Liber 7 of plats, page 30 of Oakland County records.

with final approval of the contract and sale price at fair market value to be determined by Trustees.

3. Approve the sale of the property of the South Lyon Presbyterian Church (consisting of a manse and a vacant lot) legally described as:

PARCEL 2: Tax id: 22-20-361-025  
PARCEL 3: Tax id: 21-20-361-026

Pending review and receipt of appropriate documents by Trustees, with final approval of

the contract and sale price at fair market value to be determined by Trustees.

4. Approve the sale of the property of Saline-First (consisting of two parking lots) legally described as:

Lot 8 of Assessor's Plat No. 6

Lot 9 of Assessor's Plat No. 6 Exemption 211.7' South

The South 50 feet of Lot No. 10 of Assessor's Plat 6

And

Tax ID No. 18-18-01-107-05

Pending approval of the sale by the Committee on Ministry, and with final approval of the contract and sale price at fair market value to be determined by Trustees.

The Trustees report the following for the information of Presbytery:

1. The Trustees determined to continue with the present auditor for 2022.
2. The Trustees approved disbursement of the Faith In Action grants according to the Committee recommendation.
3. The Trustees approved disbursement of the Grand River funds (Barnabas) according to the Committee's recommendation.
4. The Trustees approved distribution of \$500 to the YMCA and \$500 to the YWCA from the McKay account per the provisions of the will.
5. The Trustees approved disbursement of the funds of the Ranney-Balch fund according to the distribution proposed by Social Justice, pending approval by Presbytery.

**Presbytery of Detroit  
Report of the Coordinating Cabinet  
May 24, 2022**

The Coordinating Cabinet recommends that Presbytery:

1. Dissolve the call of Rev. Dr. Floretta Barbee-Watkins as Transitional General Presbyter of the Presbytery of Detroit, effective immediately. Rev. Barbee-Watkins has accepted a call as Lead Presbyter for the Presbytery of The James.
2. Approve the location of the September 27<sup>th</sup>, 2022 4:00PM Presbytery meeting as Detroit-Westminster (hybrid).
3. Amend the Presbytery Bylaws Article IX. Pastoral Committees and Teams, Section 3) Leadership Equipping Team by striking “d) Shall maintain oversight of the worship life of the Presbytery, to include (but not be limited to) preparing worship at all Presbytery meetings.” and insert it in Article IV. Officers, Section 4) Moderator, as b), and renumber b) to c); and also insert it in Section 5) Vice Moderator, as b) and renumber b) to c).

Rationale – The Moderator and Vice Moderator are closest to the pulse of the Presbytery and the relationship between that, themes, and the implementation of Presbytery mission and vision. In addition, they have been instrumental in developing the worshipping portion of the Presbytery meeting, and Leadership Equipping has not for several years.

4. Amend Article IV. Officers, Section 4) Moderator b) and Section 5) Vice Moderator b) to add “in collaboration with Planning and Visioning” at the end of the sentence.

Rationale – Planning & Visioning is the keeper of the mission and vision and also strives to understand the statuses of the ministry teams and committees.

5. Reinstate a brief survey at the end of each Presbytery meeting to capture feedback concerning the meeting.

Rationale – to document feedback and give all attendees the opportunity to provide that feedback for continuous improvement of our meetings.

6. Approve the distribution of the Ranney-Balch funds according to the Social Justice Ministry Team’s recommendation (Paper F-1).
7. Approve the job description for the Transitional General Presbyter. (Paper F-2).
8. Amend the 2022 budget to increase the Operations budget \$3k as a budget overrun for temporary administrative assistance in 75 hours of data entry, to be hired through a temporary hiring agency.

The Coordinating Cabinet reports the following for the information of Presbytery:

1. Cabinet approved that the Operations Ministry Team, in consultation with Strategic Planning, shall present a contract for an Acting Head of Staff to the Coordinating Cabinet for Presbytery approval, with a term of employment of six months, with terms of contract not to exceed those of the past Co-Acting Heads of Staff.

2. Cabinet determined to meet within the next 70 days, at the call of the Chair.
3. Cabinet concurred with the COVID protocols for the summer 2022 trip to Ohio submitted by Presbyterian Youth Connection.
4. Cabinet approved the service of communion on the summer 2022 trip to Ohio held by Presbyterian Youth Connection.
5. Cabinet referred the matter of a new standard file sharing platform for all Presbytery entities to a committee to be named by the Chair.
6. Cabinet discussed a recommended bylaw amendment to allow the Committee on Ministry to appoint Administrative Commissions for dissolutions and mergers. After amendment and discussion, the motion was referred to the Bylaws Committee for further discussion and recommendation.
7. Cabinet approved a motion regarding Resource Center materials, to be added to the Omnibus Motion #2.

**2022 Ranney Balch Grants Proposal**

On behalf of the Social Justice Ministry Team (via Metro-Urban Workgroup),

We are submitting for your affirmation the distribution of 2022 Ranney-Balch funds as outlined below. We followed the guidance below with some wording from the original will.

"Emphasis will be given to efforts focused on creating healthy congregations across the Presbytery of Detroit that will be enabled by the use of grant monies to carry out collaborative ministries of proclamation, evangelism, and reconciliation, focusing specifically of the creation of "healthy congregations". Targeted groups as laid out in the will are:

- Aged poor within congregations of the Presbytery of Detroit
- Underprivileged groups within the boundaries of the Presbytery of Detroit
- Christian work among Italian, Negro, and other underprivileged groups within the boundaries of the Presbytery of Detroit

Each application has been reviewed, and can be made available at your request. A brief description accompanies each ministry.

**2022 Ranney-Balch Grant Distribution** (approved by Social Justice Ministry Team)

**\$3,000 Park United Presbyterian Church** (Highland Park)

~ *Community Youth Outreach Center*

**\$2,920 Celtic Cross Presbyterian Church** (Warren)

~ *Feeding Macomb County Homeless (MCREST)*

**\$5,000 Calvary Presbyterian Church** (Detroit)

~ *Technology Advancement to reach community and members*

**\$8,000 Starr Presbyterian Church** (Royal Oak)

~ *Serving South Oakland Homeless County (Welcome Inn & Welcome Home)*

**\$11,717 First Presbyterian Church** (Pontiac)

~ *Emergency Food Pantry*

**\$11,717 Fort St Presbyterian Church- Open Door Ministry** (Detroit)

~ *Serving Detroit's homeless and disenfranchised (hot meals, groceries, and various social services)*

**\$10,000 Southwest Detroit Immigration Refugee Center** (Detroit)

~ *Serving 'asylum seekers' needing temporary housing and legal aid*

**\$52,354.00 Total**

Grateful for the opportunity to support ministries within the Presbytery of Detroit.

*Social Justice Ministry Team*

Rev. Sarah Logemann

Rev. Gretchen Denton

Rev. Judy Shipman

Pamela Walker-Dawson

Sheila Deskins

Doug Kee

REPORT OF THE OPERATIONS TEAM  
May 2022

MOTION:

The Operations Ministry Team moves to amend the 2022 budget. We propose to increase the 2020 budget by the amount of \$3,000.00, pending approval by P & V. This money will be used to hire temporary clerical staff for approximately seventy-five (75) hours. Individuals will be hired through an agency to perform data entry tasks.

Rationale:

When the office staff was reorganized in 2021, job descriptions were changed, and the office was not fully staffed for a period of time. Hiring temporary staff to “catch up” data entry tasks, including updating the directory, will allow our current staff to handle their day-to-day duties without the backlog of data entry growing. After much discussion, the Operations Team recommends that the temporary help be hired through an agency. This allows the Presbytery to know the cost of the employee, paying a set fee for their services instead of having to add them to payroll and add the bookkeeping of taxes and other costs associated with hiring. The agency would also be responsible for vetting personnel and conducting background checks.

MOTION:

The Operations Ministry Team moves to approve the job description for the Transitional General Presbyter. (See p.2.)

Rationale: Pursuant to our bylaws, all job descriptions for called staff must be presented and approved by the Presbytery. As the Operations Team continues to improve records keeping and clarify job descriptions it was discovered that this job description was intended to be presented at the March 2020 presbytery meeting. Due to the pandemic, that meeting was cancelled, and the job description was never presented. This motion is being brought in an attempt to remedy that omission.

**Job Description  
Transitional General Presbyter  
Presbytery of Detroit**

**Title:**

Transitional General Presbyter (TGP)

**Purpose:**

The purpose of this position is to lead the Presbytery of Detroit through a process of healing and discernment such that at the end of the contract period, the presbytery is healthier, better connected and has a clear sense of its corporate mission.

**Job Duties:**

**Head of Staff:** the TGP will serve as head of staff, ensuring good communication and relationships among the various members of Presbytery staff as well as ensuring that staff are carrying out the functions assigned to them. In conjunction with the Operations Team (responsible for staff relationships) the TGP will conduct annual staff reviews.

**Staff Liaison:** The TGP will serve as the liaison between presbytery staff and the following committees:

**Trustees** (Who are responsible for the finances of presbytery)

**Planning and Visioning** (Who are responsible for long term vision casting and preparation of the annual budget)

**Operations** (Who are responsible for oversight of presbytery staff)

**Ex-officio:** will serve ex-officio on the Coordinating Cabinet and other committees and work groups as necessary

**Relationship Building:** The TGP will intentionally build relationships with pastors, elders and congregations in order to build trust with presbytery leadership

**Accountability and Review:**

This position is accountable to the Coordinating Cabinet and the Presbytery for implementation of decisions and matters of strategy, program, and resources.

This position will be reviewed annually by the Operations Team

**Contract:** this is a contract position, with the length of the contract being two years with the possibility of extending it a year at a time if necessary.

**Drafted: 4/2020**

**Ratified:**

CPM Report to Cabinet/Presbytery May 3, 2022

CPM met as scheduled at 10.00 am via ZOOM with devotional material provided by Elder Dave Bunch.

ACTION ITEMS taken by the committee:

CPM met with Inquirer Lon Kuehn, Starr, Royal Oak, Moody and sustained his Annual Consultation.

CPM met with ECRE Anne Lyke, First, South Lyon, and sustained her Annual Consultation.

CPM met with Inquirer Sarang Kang, Kirk, Bloomfield Hills, and sustained her Annual Consultation.

There are no Candidates to be brought before the May Presbytery Meeting for examination.

INFORMATION:

CPM reviewed and updated the list of Educational and Field Ed requirements in POD's Manual; checking to see that the manual is posted on the POD website.

CPM reviewed Liaison Reports and discussed the timing of taking Ordination Exams; the topic to be continued at the June meeting.

CPM reminded Inquirers, Candidates, CREs and members that scholarship money is available; checking to see that the application form is on the POD website.

Respectfully submitted,

Jim Faile, Marilyn Thibodeau co-chairs CPM

REPORT OF THE COMMITTEE ON MINISTRY  
May 2022

**RECOMMENDATIONS TO THE PRESBYTERY**

THE COMMITTEE ON MINISTRY RECOMMENDS THAT PRESBYTERY:

**Calls**

**Contracts**

- Approve the Part-Time Interim contract between First Presbyterian Church Port Huron and Rev. Roxie Davis. Terms of Call: 18 hours per week. Annual Compensation: \$27,966, Medical Deducible \$2,000, Continuing Education, \$2,000, Professional Expenses \$2,000. Total Cost to the Church \$33,966. 6 weeks vacation including 6 Sundays, 2 weeks study leave including 23 Sundays. The church will pay for and allow time for the pastor to attend a Pastors in Transition workshop.
- Approve the Interim contract between Southminster Presbyterian Church and Rev. Beth Delaney.
- Approve the Stated Supply Associate Contract between Lakeshore Presbyterian Church and Rev Diane Oswald. Terms of call: 2 hours per week. Annual Compensation : \$3,120 plus \$150 for each Sunday the Stated Supply, Associate Pastor preaches / leads worship. Total cost to church: \$5,670.00. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays.
- Approve the Stated Supply contract between Lakeshore Presbyterian Church and Rev. William Davis. Terms of call: 8 hours per week, Preach every 3 weeks. Annual compensation \$13, 873.00, \$2,850 medical deductible or contribution to flexible spending account. Total cost to church \$16,723.00. 7 weeks vacation including 7 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow pastor to attend the Pastor's in Transition Workshop.
- Approve the Stated Supply contract between South Lyon Presbyterian Church and Rev. Linda Anderson. Terms of Call: 20 hours per week. Annual compensation: \$36,327, professional expenses \$750. Total cost to church \$37,077. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church will pay for and allow pastor to attend the Pastors in Transition Workshop.
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Julie Madden. No compensation
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Ted Thode. No Compensation
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Kathryn Thoreson. No Compensation
- Approve the Stated Supply Contract between Rev. Rufus Hatcher and Trinity Community Church pending change to a newly formatted form. Terms of Call: 15 hours per week

the first, third, and fifth week of each month. Annual compensation: \$24,564, Medical deductible \$1,100, Professional expenses \$1,100. Total cost to church \$29,939. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow Pastor to attend the Pastors in Transition Workshop.

- Approve the Parish Associate Contract between Rev. Jill Mills and Northside Presbyterian Church, Ann Arbor. Terms of call: 7 hours per month with no compensation. Pulpit Supply and moderator fees will be paid for pulpit supply opportunities as well as coverage for the maternity leave of Pastor Jenny Saperstein.
- Approve the Parish Associate contract between Grosse Pointe Memorial Church and Rev. Susan d'Olive Mozena. Terms of Call: 3 hours per week. Annual compensation \$4,761, reimbursements not to exceed \$500 for materials and books. No vacation and study leave.
- Approve the Stated Supply Contract between Rev Barb Swartzel and Hope Presbyterian Church. Terms of Call: 15 hours per week. Annual Compensation: \$16,673, Expenses: \$3,769, long-term care insurance \$1,180. Total cost to church \$21,622. Vacation 4 weeks including 4 Sundays, 2 weeks Study leave including 2 Sundays. Church will allow and pay for pastor to attend a pastor s in transition workshop
- Approve the Assistant Pastor Contract between Rev. Moon and The Korean Presbyterian Church. Rev. Moon will be required to be ordained into the PCUSA with the requirement of completing coursework in Presbyterian Polity, Reformed Theology, and Reformed Worship and Sacrament, and to take Ordination Exams. Rev. Moon must begin the process withing six months.

### Commissions

- Approve the CRE contract and commission CRE Nancy Bass at Celtic Cross Presbyterian Church. Terms of Call: 25 hours per week. Annual compensation \$29,504. Medical \$11,986.08, dental \$495.12. Study allowance \$1,000, Professional expenses \$1,500. Total cost to church \$44,486.08. 4 weeks vacation including 4 Sundays. 2 weeks study leave including 2 Sundays. Church to pay for and allow CRE to attend Pastors in Transition Workshop.

### Installation Commissions

- Approve the Installation Commission for the Rev Edwin Estevez as Associate Pastor at Kirk in the Hills. Commission consists of: Rev Neeta Nichols, **Rev Angela Ryo**, Rev Keith Provost, Adam Delezene, Charon Barconey, and Ruth Reading. Vice-Moderator Kevin Smith **will preside**.
- Approve the Installation Commission for Rev. Jeff Linciome at Grosse Pointe Memorial Church Remove Rev Marianne Grano, Rev Sarah Godbehere, Stefanie Lewis, and John Lovegrin/

### Administrative Commissions

- Clarify the previous action of the presbytery and grant the Administrative Commission of Joslyn Presbyterian Church original jurisdiction.
- Clarify the previous action of the presbytery and grant the Administrative Commission of Littlefield Presbyterian Church original jurisdiction.

### **Retirements**

- Upon request of the congregation at Grosse Isle Presbyterian Church as voted on at the Congregational meeting on November 14<sup>th</sup>, 2021 to recommend the honorable retirement of Rev. Dr. Phillip Reed effective May 31<sup>st</sup>, 2022.
- Acknowledge the retirement of Rev. Oppleton Parker, Broadstreet
- Acknowledge the retirement of Rev Rafael Francis, Trinity

### **Transfers into the Presbytery of Detroit**

### **Transfers out of the Presbytery of Detroit**

### **Other Buisness**

- Move that Presbytery grant permission to the Committee on Ministry for the months of June, July, and August

### **FOR INFORMATION OF THE PRESBYTERY**

- Approved changes to the Saline Presbyterian Church's Ministry Information Form.
- Approved First Presbyterian Church Birmingham's Self Study and granted permission for them to form a PNC.
- Granted permission for the Rev Charles Sadler to labor outside the bounds of the Presbytery of Detroit as staff chaplain and member of the spiritual care team at Ascension Health Care in Grand Blanc, Michigan.
- Granted permission for Ann Arbor First Presbytery Church to proceed with the process of moving Rev Mark Meres from Assistant Pastor to Associate Pastor. The church will hold a congregational meeting and return to COM with a contract.
- Approved the Transition of Rev. Edwin Estevez at Kirk in the Hills from Assistant Pastor to Associate Pastor.
- Approved the position description for Associate Pastor at Korean Presbyterian Church.
- Validated the position of Program and Youth Director at Camp Westminster / Westminster Church of Detroit.
- Approved the position description for CRE at Celtic Cross Presbyterian Church.
- Granted permission to CRE Nancy Bass to administer the sacraments and moderate the session only at Celtic Cross until such time she is commissioned.
- Approved the position description of Senior Pastor of Discipleship at Grosse Pointe Memorial Church.

- Granted Permission to First Presbyterian Church Ann Arbor to call a congregational meeting to elect a pastor.
- Granted permission to Rev Dan Michalek to labor outside the bounds of the Presbytery of Detroit to serve as visiting pastor of the American Church in Paris, France from June 2022 to March 2023.
- Granted the Request of Dr. Judy Shipman and Rev. William Zambon to labor outside the bounds of the Presbytery for the purpose of officiating at the marriage of Steven Simpson and Melissa Smith in Tulsa, Oklahoma on June 26, 2022.
- Granted permission to Rev Kevin Johnson, Honorably Retired, to celebrate the Lord's Supper at the Michigan Black Presbyterian Caucus Regional Conference in October 2022.
- Approved the sale of property by South Lyon Presbyterian Church, legally described as:
  - Parcel 2: (Manse with garage) tax ID 22-20-361-025
  - Parcel 3: (vacant lot) tax ID 21-20-361-026
 With final approval of the contract and sale price at fair market value. Fair market value to be determined by the trustees. This is to concur with the action of the session on May 3, 2022, pending approval of the congregation.
- Provided APNC checklist to the Korean Presbyterian Church and asked them to provide a rationale of how the position of Associate Pastor will further their mission and goals.
- Approved the request of the Administrative Commission of Westminster Presbyterian Church to sell a building used as a rental property in Roscommon that had been purchased by Camp Westminster. Both the session and congregation of Westminster have approved the sale. Trustees have approved the sale of the property of Westminster Presbyterian Church, a residential house in Roscommon, MI. Commonly known as 104 South Fifth Street, and legally describes as Lots 6 and 7, Block 24, Village of Roscommon, PARCEL ID #055-724-006-0000.
- Approved First Presbyterian Church of Royal Oak's sale of the Hendrie Boulevard parking lot, formally described as part of lot 70, Hendrie Boulevard subdivision. The sale may be made in single or multiple parcels and may be made directly to a purchaser or by listing with a real-estate agent or broker. The congregation retains its authority to approve any agreement to sell the property as stated in the Book of Order G-1.9503.
- Rev. Jasmine Smart will be gathering information about Chaplains in the Presbytery so that they may be assigned a COM liaison.

**RECOMMENDATIONS OF STATED CLERK MARIANNE GRANO  
TO THE PRESBYTERY OF DETROIT  
May 24, 2022**

**RECOMMENDATIONS UNDER BUSINESS**

**FOR ACTION AFTER DISCUSSION:**

1. The motion of the Administrative Commission for Trumbull Avenue Detroit (Paper A-5).
2. The motions of the Administrative Commission for Southfield-Covenant (Paper I-2).

**FOR ACTION AS OMNIBUS MOTION (2):**

1. ADMINISTRATIVE COMMISSIONS:

Approve the reports of the following Administrative Commissions:

Interim Report of the Administrative Commission for Westminster Detroit (Paper A-4)

Interim Report of the Administrative Commission for St. John's Detroit (Paper I-3)

Interim Report of the Administrative Commission for Dearborn-Littlefield (Paper I-4)

Interim Report of the Administrative Commission for Pontiac-Joslyn (Paper I-5)

Report of the Administrative Commission for the Installation of Edwin Estevez (Paper I-6)

Report of the Administrative Commission for the Installation of Jeffrey Lincicome (Paper I-7)

2. REVIEW OF RECORDS: Approve the following results of the Review of Records, following completion of a Financial Review:

**Approved Without Exceptions:**

Berkley-Greenfield

Berkley- Drayton

3. To dissolve the Resource Center in its current state, donate appropriate materials to ETS and other institutions, and retain some materials for a smaller Presbytery Educational Library.

**FOR INFORMATION**

1. TRANSFERS COMPLETED:

From Detroit Presbytery:

**Rev. Bryant Anderson to St. Augustine**

**Rev. Joseph Chapman to Giddings-Lovejoy**

**Rev. Judith Irene McMillan to Arkansas**

**Rev. Paul H. Thwaite to Pittsburgh**

To Detroit Presbytery:

**Rev. Megan Berry, from Heartland**

**Rev. Theda McBryde, from Wabash Valley**

2. The review of the Presbytery's 2020 minutes was completed by the Synod of the Covenant. The minutes were approved with one exception, that the expiration of terms of members of the Permanent Judicial

Commission was not reported per Synod requirement. That correction was made.

April 6, 2022

To: Clerk of Session and Moderator

From: Barnabas Grand River Distribution Committee

Re: Distribution of Funds Balance of \$110,375.00

As you know, the Barnabas Opportunities Center was closed and the building which housed this mission was sold.

At a meeting of the Presbytery, it approved the revenue from the sale of the building would be distributed to churches in Detroit. A committee would be selected by the moderator to undertake this responsibility.

A committee was formed and the Trustees informed the committee, after the building was sold and deduction of expenses, that the net revenue was \$168,375.00.

In April of 2020, the committee approved a Covid-19 distribution to eleven city churches for \$5,000.00 and \$3,000.00 to one city church, to further their ministry.

At a committee meeting on March 30, 2022, they approved the distributions of the funds balance of \$110,375.00 as follows; \$8,670.00 would be distributed to eleven Detroit City Churches and \$15,000.00 to The Congregational Development and Transformation Ministry Team, as requested, to help with resources for the Vital Congregation Initiative, of which eight city churches are involved.

May these funds be received to further your ministry in the City of Detroit.

The committee is very appreciative of the opportunity to distribute these funds.

In Christ,

Rosy Latimore, Chair

Deborah Fair

Kara Hildebrant

Paul Stunkel

Michael Starynchak

Stefanie Lewis, Ruling Elder, Clerk  
Karen Stunkel, Teaching Elder  
Gregory Sykes, Ruling Elder  
Kent Clise, Teaching Elder Retired, Moderator

**Report of the Administrative Commission for St. John's Presbyterian Church**

**May 10, 2022**

During the past few months, the Administrative Commission (AC) has continued to work collaboratively with Commissioned Ruling Elder Caleb Jones, and the chairs and members of the various standing committees. Church rolls, financial reports, and Minutes of AC meetings, acting as the Session, are all in the process of being compiled. We are also working together with the church to address building issues, particularly the unusually high water bills and the roof leaks. We are working with the personnel committee to update job descriptions. In the coming months, we will work with Pastor Jones and the lay leadership to cultivate new leaders for the time when the AC will eventually step back. Pastor Jones has helped instill a new energy into St. John's, for which we are grateful.

Respectfully submitted,

Joshua Archey, CRE, Clerk of the AC

Rev. Lindsey Anderson and Rev. Laura Kelsey, Co-Chairs

Ruling Elder Rosy Latimore, Ruling Elder Tim Ngare, and Rev. Paul Stunkel, HR.

## Littlefield Administrative Commission Report

May 24, 2022

Rev. Tim Marvel, Ken Hollowell, Wendy Back and I have been to the Littlefield Church 4 times and met by Zoom 8 times. We have been making plans but hampered in execution by not having original jurisdiction, especially since there is no session or active congregation.

However, we have invited members and friends of the congregation to meet with us at Cherry Hill on May 22, 2 pm. Our intention is to hear any concerns and update them on what we have been doing and plan to do.

Since the building is to be demolished due to severe mold, we have been working with the non-profit, Care Village Outreach, Inc., to salvage what they can from the building to use to help with building projects for orphans in South Africa.

We are also going through the membership records to determine who still needs to be transferred or removed.

Once we have original jurisdiction, we can do a financial audit, proceed in planning to demolish building, and recommend to presbytery to close the congregation.

Rev. Kenneth Kaibel,  
Chairperson

COMMISSION REPORT  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT

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The Commission to **install** Rev Edwin Estevez as **Associat Pastor of Kirk in the Hills Presbyterian Church to the ordered ministry of teaching elder** for installation was convened with prayer by the Vice-Moderator, Kevin Smith, at 9:40am, on April 24<sup>th</sup>, 2022, at Kirk in the Hills Presbyterian Church. The Commission members present were:

<b>The Rev. Neeta Nichols</b>	<b>Honorably Retired</b>
<b>The Rev. Angela Ryo</b>	<b>of Kirk in the Hills Presbyterian Church</b>
<b>The Rev. Keith Provost</b>	<b>Honorably Retired</b>
	<b>Elder Adam Delezenne of First Presbyterian Church</b>
	<b>Warren</b>
	<b>Elder Charon Barconey Elder and Associate Executive</b>
	<b>Presbyter, Presbytery of Detroit</b>
	<b>Elder Ruth Reading of Kirk in the Hills Presbyterian</b>
	<b>Church</b>

**The Commission approved the seating of the following members as corresponding members:**

**The Rev. Jim Moseley of Presbytery or the James**  
**The Rev. Tom Dickelman of Chicago Presbytery**

The Commission invited the following persons to participate in the worship service:

**Elder Amy Davis of Kirk in the Hills Presbyterian Church,**

**Reverend Jasmine Smart of Kirk in the Hills Presbyterian Church**

**Linda Juracek-Lipa of Kirk in the Hills Presbyterian Church**

After approving the order of worship, the Commission proceeded to worship, where it **installed** Rev Edwin Estevez as **Associat pastor of Kirk in the Hills Presbyterian Church to the validated ministry as \***. **In the course of the ordination service, Rev Edwin Estevez gave affirmation to the obligations undertaken in the ordination questions found in W-4.4003.** Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Rev. Edwin Estevez.

Kevin Smith  
Vice-Moderator

Date: 04/24/22

COMMISSION REPORT  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT  
May 1, 2022

The Commission to **install Rev. Jeffrey Lincicome as Pastor/Head of Staff of Grosse Pointe Memorial Presbyterian Church to the ordered ministry of teaching elder** was convened with prayer by the moderator, Rev. Jasmine Smart, at 9:50am, on May 1st, at Grosse Pointe Memorial Presbyterian Church. The Commission members present were:

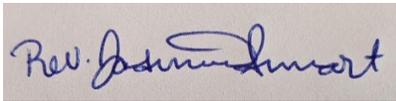
**The Rev. Marianne Grano**                      **Elder Kathy Kurap of Grosse Pointe Memorial  
Presbyterian Church**  
**The Rev. Sarah Godbehere**              **Elder Kevin Smith of First Presbyterian Church,  
Warren**

The Commission approved the seating of the following members as corresponding members:

**The Rev. David Worth of Pacific Presbytery**  
**Elder Nancy Worth of Pacific Presbytery**

The Commission invited the following persons to participate in the worship service:  
**Rev. Dr. Charles B. Hardwick, Presbytery of Maumee Valley**  
**Rev. Susan Mozena, Presbytery of Detroit**

After approving the order of worship, the Commission proceeded to worship, where it **(installed Rev. Jeffrey Lincicome as Pastor/Head of Staff of Grosse Pointe Memorial Presbyterian Church. In the course of the ordination service, Rev. Lincicome gave affirmation to the obligations undertaken in the ordination questions found in W-4.4003.** Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Rev. Lincicome.



Rev. Jasmine L. Smart  
Moderator

Date: 5/11/22

**Report of the Administrative Commission for  
Covenant Presbyterian Church  
Southfield, Michigan**

The Administrative Commission for Covenant Presbyterian Church of Southfield, Michigan recommends that the Presbytery approve the following motions:

- Under advisement of the Stated Clerk of the Presbytery of Detroit, the Administrative Commission of Covenant Presbyterian Church (AC) moves the Presbytery amend the charge of the Administrative Commission by inserting:

**5. When dissolution has been discerned as the way forward, to take all necessary steps proper to dissolve the congregation, including:**

- a. assisting in the preservation and distribution of records,**
- b. overseeing the transfer of the membership to other congregations,**
- c. filing appropriate paperwork with the State of Michigan,**
- d. bringing a recommendation to Presbytery as to the distribution of Covenant's funds and other assets.**

- Approve the plan for distribution of funds after all debts have been settled (Attachment 1), pending approval of the Committee on Ministry and the Board of Trustees
- Develop a thorough equipping and training curriculum for ACs, including both Presbytery Stated Clerk and Presbytery Executive.

**Rationale**

At the January 2021 meeting, the Presbytery approved an AC to work with Covenant Presbyterian Church, Southfield, with the following function, powers, and responsibilities:

Function: The commission shall visit Covenant Presbyterian Church Southfield which has been reported to be affected with disorder and inquire into and settle the difficulties therein.

(G-3.0109b(5))

Powers: The commission shall assume original jurisdiction if it determines that the Session is unable or unwilling to exercise its authority and manage its affairs wisely (G-3.0303e). The commission shall report its action to assume original jurisdiction to the next stated meeting of the Presbytery of Detroit.

Purpose: To provide guidance and leadership for Covenant Church as it seeks to discern the way forward by creating and developing a written plan for the congregation's future.

Focus Items:

1. To assist in the overall financial structure of the Church. This includes budgeting, accounting, checks and balances/reporting and procedures.
2. To assist in identifying grants/1001/new church development that Covenant Church would have available.
3. To assist with identifying a good fit for transitional pastoral leadership.
4. To help Covenant Church discern the way forward as it relates to the best congregational structure (including closing, merging, yoking, nesting, etc.).

Upon motion from the Committee and by unanimous consent, the Presbytery appointed the following persons to serve as members of the Administrative Commission to work with Covenant Presbyterian Church of Southfield, Michigan. The quorum for the commission shall be a majority of its members.

Ruling Elders: Greg Sykes; Stefanie Lewis

Teaching Elders: Kent Clise, Chair; Karen Stunkel

At the same meeting in January and prior to the formation of the AC, the Presbytery approved a motion by the Board of Trustees to sell the Covenant Church property "for at least \$830,000 to Kingdom Builders

Christian Church, and that the funds be held in escrow until their release is approved by Committee on Ministry and the Board of Trustees.”

The AC formed and was trained by the Transitional General Presbyter on March 4, 2021, and has been meeting twice monthly. In addition, the AC observed at all regular Session meetings of Covenant Presbyterian Church.

When the AC formed and met with the Session of Covenant Presbyterian Church for the first time on March 15, 2021, the church, along with Presbytery Trustees, was already in final negotiations to sell the church property to Kingdom Builders Christian Church. The final details of the sale were pending resolution of the requirement to remove an oil tank buried on property. The closing date was scheduled with Presbytery Trustees and the bank to occur by March 23, 2021. Covenant Church planned to lease the chapel of the property and continue to worship as a congregation there. The Presbytery Trustees had already created an escrow account to maintain accountability for the proceeds of the sale of the property. Our AC elected to trust the process occurring between the Session and the Presbytery Trustees regarding the sale of the property pending the results of our investigation as charged.

As the AC continued its investigation into the origin, history, and current state of Covenant Church, it became apparent that there was unreadiness among the Session, a lack of transparency with the congregation on the plan for the church, and distrust of the Presbytery in past and present involvement with Covenant Church. Covenant elders perceived a contradiction in advice from Presbytery leadership. The AC heard the elders say that they were tired and frustrated with Presbytery. Our AC listened carefully and took these feelings seriously.

Based on the progress of sale negotiations, the AC guided the Session to petition the Presbytery Trustees for \$26,000, to be repaid from the escrow account, to underwrite the total cost of the removal of the underground tank and the complete restoration of the property following the tank removal. Further investigation by the AC determined that there would be viability issues for the small congregation to lease the chapel at the agreed to price. In addition, the property sale agreement stipulated that Covenant vacate the premises by March 31, 2022, when it could then begin its lease at the negotiated price. With this deadline in mind, the AC assisted the Session in securing the services of a consultant to guide the Session in discerning the future of this congregation without its property. Considerations included remaining in the chapel, nesting in another facility, merging with another congregation, yoking with another congregation, and/or dissolving the congregation. The estimated time for discernment was 60-90 days, with the result being a plan to be reported to the AC. The plan would clarify congregational outcomes such that there is unity in the decision. The Session approved the proposal at their June regular Session meeting. The AC secured \$5066 monthly from the Presbytery Trustees to subsidize Covenant Church operating expenses and an additional \$2500 per month for the services of the consultant during the development and implementation of the plan. This money would come from the escrow account.

Beginning August 2021, under the guidance of the consultant, the Session researched its options for the future of the church, including surveys of the congregation, congregation town hall to improve transparency, and cancellation of 2 Sundays of December worship to attend Berkley Greenfield and Farmington First Presbyterian Churches as possible locations for mergers, nesting, or new congregation member homes.

On January 17, 2022, Session presented its plan to the AC, which included a recommendation that AC request of Presbytery the dissolution of Covenant Presbyterian Church. Upon receipt of the plan, AC requested from the Stated Clerk the process associated with implementation of the plan. The AC discovered that no Presbytery policy, other than P-21, exists that addresses all options associated with a plan for dissolution of a congregation. While other ACs are wrestling with similar options, their considerations were shared with this AC.

At a called congregational meeting on February 13, 2022, the Session's proposal was presented to the congregation, which held an advisory vote to affirm the plan and to request the AC move forward in obtaining Presbytery approval to dissolve. Additionally, an AC consideration for the distribution of funds was presented, which initiated debate.

At a subsequent Session meeting on February 21, 2022, the Session asked the AC to consider their request to increase possible allocation of funds to the Southfield community in the final determination of funds distribution. After prayerful discernment, the AC made adjustments to the original plan for disbursement of funds after all debts have been settled.

The Presbytery approved dissolution of Covenant Presbyterian Church with final worship service on Sunday, March 20, 2022. Final worship service was held on March 20, with Moderator of the Presbytery participating in the service. Subsequently the AC assumed original jurisdiction over the Session to oversee actions necessary to conclude the dissolution. The presentation celebrating the legacy of Covenant Church is included as Attachment 2, and is presented to the Presbytery at this meeting.

**ADMINISTRATIVE COMMISSION  
FOR COVENANT PRESBYTERIAN CHURCH SOUTHFIELD**

The total amount presently in escrow from the sale of Covenant Presbyterian Church is \$721,153.09. Known debts as of May 9, 2022, totaling approximately \$15,067, leave a present balance of approximately \$706,086. Note that total of debts has yet to be determined and settled. In addition, The Session of Covenant Presbyterian Church distributed the funds from its operating account to local missions in the area totaling \$17,446:

<b>Mission Project</b>	<b>Donation</b>
Welcome Inn	\$2500.00
Transfiguration Food Bank	\$2000.00
Southfield Fire Fighters Charity	\$500.00
Igbere School	\$500.00
Oakland County Meals on Wheels	\$1000.00
Lighthouse/SOS	\$2500.00
Forgotten Harvest	\$500.00
Detroit Rescue Mission	\$1000.00
COTS	\$1000.00
Capuchin Soup Kitchen	\$1000.00
American Red Cross	\$500.00
Filipino American Fund	\$3846.00
Bentley Historical Society	\$200.00
Redford Historical Society	\$200.00
Southfield Historical Society	\$200.00

In adherence to the Trustee motion approved at the January 26, 2021 stated Presbytery meeting, the Administrative Commission for Covenant Presbyterian Church, Southfield, moves the Presbytery approve the distribution of remaining funds, after all debts associated with Covenant Presbyterian Church are settled, and charge the Committee on Ministry and Board of Trustees to approve the release of funds in the following manner:

- 1) 31% of the remaining funds to be distributed as follows:
  - a) \$100,000 to Berkley Greenfield Presbyterian Church
  - b) \$100,000 to Farmington First Presbyterian Church
  - c) \$21,000 to a fund for benefitting the Southfield community, to be determined by the former congregation of Covenant Presbyterian Church and to be distributed within 12 months
- 2) 66% of the remaining funds to establish a Covenant Presbyterian Church Legacy. This money may be used for new and/or innovative missions within the Presbytery, and particularly for aiding in securing the vitality and viability of Presbytery presence in Detroit. Presbytery approved guidelines and criteria will be developed prior to fund distribution. Any or all of the money may be distributed. (approximately \$465,000)
- 3) \$20,000 (3%) be held in escrow to cover any additional debt. Any money remaining after all debts are settled will be added to the Covenant Presbyterian Church Legacy.